Subscription Application Form for Multibanking

Document duly completed and signed to be returned to customercare@isabel.eu

Please add a copy of the front of the identity card of the legally authorized representative(s)

Customer is a legal entity

Company name and legal entity:

.....

Unique enterprise number (UEN): .....

VAT system: ☐ VAT registered ☐ Not registered

Headquarter address:

Street/number/box: .....

Postcode and city/country: .....

Building/place/floor: .....

(referred to hereinafter as "Customer")

Contact person:

Name: .....

Language: ☐ English ☐ Dutch ☐ French

Telephone number: ..... E-mail: .....

Billing

Account number to be debited (IBAN): .....

Invoice address: fill in data hereunder only if different from above-mentioned Customer's registered office / address.

Street/number/box: .....

Postcode and city/country: .....

Building/place/floor: .....

You prefer to receive invoices via:

☐ Zoomit ☐ E-mail* ☐ Peppol

Contact person of invoices: .....

*E-mail: .....

Telephone number: .....

Language : ☐ English ☐ Dutch ☐ French

Add Users

Please fill in the “Add User” form for all users to be added to a Multibanking subscription.

Legal notice

Multibanking is provided by Isabel N.V./S.A., whose registered office is located at B-1000 Brussels, Sinter-Goedeleplein 14 Place Sainte-Gudule, RPR Brussels BE 0455.530.509, hereinafter referred to as "Isabel".

By signing the present Subscription Application Form (hereinafter: “SAF”), the Customer confirms that:

1. It applies for a Multibanking subscription for a period of at least one (1) year in the framework of its professional activities and will make use of it for professional purposes exclusively.

2. It has received (via the bank recording the subscription and/or via the website www.isabel.eu), read and accepted the following contractual documents, listed in order of priority:

   - the present SAF;
   - the "Add a User to a Multibanking Subscription" form;
   - Isabel's Certificate Policies;
   - the Special Terms and Conditions relating to Multibanking;
   - the General Terms and Conditions relating to Isabel Products;
   - the Rate Card “Multibanking – Customer”

3. It is aware that in order to be able to benefit from a subscription to Multibanking, it must:

   - properly fill in i) the present SAF and ii) the “Add a User to a Multibanking Subscription” form for each User to be added to the Multibanking subscription and provide it back - signed by a legally authorized representative - to Isabel N.V./S.A.
   - properly fill in the SEPA Direct Debit Mandate that will be sent to her/ him and provide it back - signed by a legally authorized representative - to Isabel N.V./S.A.

Signature of a/the legal representative(s) as listed in the CBE/Belgian Official Gazette/Trade Register:

Name : .....

Executed on: .....

This digital signature must be qualified by means of a qualified certificate. For example: signature with a Belgian eID.

Add a User to a Multibanking subscription

Please send the signed document back to customercare@isabel.eu

Client information

Company name: .....

Multibanking Subscription id: 5 - ☐☐☐☐☐☐☐

Unique enterprise number (UEN) or VAT number: .....

User information (in capital letters)

Type of user: ☐ Physical person ☐ Function user

Attention! Function users cannot be granted signing rights.

First and last name: .....

Job title or department name: .....

National Register Number: .....

Identity card number: ..... Date of Birth: .....

Language : ☐ English ☐ Dutch ☐ French

The user has a Belgian eID or E(+) card and knows his/her PIN code:

☐ Yes (Activation of the IsaKey with eID or E(+) card > Delivery time: 3 to 5 working days)

☐ No (Activation of the IsaKey with temporary PIN > Delivery time: 5 to 7 working days)

Delivery address and contact information of the user (in capital letters)

Street/number/box: .....

Postcode and city/country: .....

Building/place/floor: .....

Phone number: .....

E-mail: .....

Please sign this document and send it back **with a copy of the eID of the user** to customercare@isabel.eu.

Signature of a legal representative as listed in the CBE/Belgian Official Gazette/Trade Register:

Name : .....

Executed on: .....

This digital signature must be qualified by means of a qualified certificate. For example: signature with a Belgian eID.

The indicated delivery time corresponds to the standard delivery time for Belgium. For deliveries abroad this can take a few days longer.

Copy of the eID of the user (front)

Copy of the eID of the user (back)

SEPA Direct Debit Mandate - CORE

Details of the mandate

Mandate reference*	
Type	☑ Recurrent payment
	☐ One-off payment

** fields to be completed by Isabel NV/SA.*

By signing this mandate form, you authorize:

1. the creditor with ID number BE55ZZZ0455530509 (namely Isabel NV/SA) to send instructions to the bank referred to below ("your bank") to debit an amount from the account mentioned below ("your account") and,

2. your bank to debit your account in accordance with the instructions from the creditor with ID number BE55ZZZ0455530509

You are entitled to a refund of the amounts debited from your account based on a European direct debit agreement, under the terms and conditions of your agreement with your bank. A refund must be claimed within eight (8) weeks from the date on which your account was debited.

Debtor name	.....
Unique enterprise number (UEN) or VAT number	.....
Subscription-ID Multibanking: 5 -	
Address	.....
	.....
	.....
IBAN	.....
BIC	.....
Identification number of the underlying contract between debtor and creditor*	

** fields to be completed by Isabel NV/SA.*

Important

Pre-notification SDD: You will be informed by Isabel NV/SA of the debit of your account linked to this mandate ten (10) days before the direct debit via the invoices that Isabel SA will send you.

Executed on:.....

Signed by: .....

Information request form related to KYC/AML Legal obligations

Customer information

Multibanking SubscriptionID: 5 - ☐☐☐☐☐☐☐

Company name and legal entity: .....

VAT or Company number*: .....

* Company number as registered in the company registry of your respective country

KYC related information

Legal representative of the company*: .....

UBO('s) of the company* .....

Politically Exposed Person (PEP)* - if available: .....

Activity of the company - if available: .....

***If there are multiple legal representatives and UBO's within your company, please complete the fields below.**

Additional legal representatives/UBO's

Legal representative of the company*: .....

Is this person a UBO(1) ? ☐ Yes ☐ No

Is this person a politically exposed person (PEP)(2) ? ☐ Yes ☐ No

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Legal representative of the company*: .....

Is this person a UBO(1) ? ☐ Yes ☐ No

Is this person a politically exposed person (PEP)(2) ? ☐ Yes ☐ No

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Legal representative of the company*: .....

Is this person a UBO(1) ? ☐ Yes ☐ No

Is this person a politically exposed person (PEP)(2) ? ☐ Yes ☐ No

Executed on: .....

Signature of a legally authorized representative:

Name: .....

This digital signature needs to be qualified and accompanied by a qualified certificate. For example: signature with a Belgian eID.

(1) Ultimate Beneficial Owner (UBO): The basic rule is that a person who (in)directly owns more than 25% of the company's shares (or voting rights) is a beneficiary of that company. The UBO's of a company are always natural persons. In principle, for non-profit organizations and foundations it concerns the members of the board of directors.
The Law lists different categories of beneficial owners according to the legal entity to which they are affiliated. A distinction is made between three types of legal entities:

1. Companies
2. (International) non-profit organizations and foundations
3. Trusts and other legal entities similar to trusts

(2) PEP: PEPs are persons residing in Belgium or abroad who are exposed to particular risks because of the prominent public (political, judicial or administrative) functions they hold or have held. More specifically, the term PEP is defined in Article 4, 28°, of the Anti-Money Laundering Law as a natural person who is or who has been entrusted with prominent public functions.